UNIVERSITY OF CALICUT
(PURCHASE DIVISION)

No. 151649/PURCHASE-ASST-C5/2025/Admn Dated. 31.10.2026

NOTICE INVITING E-TENDER

The Registrar, University of Calicut, invites e-tenders in two cover system (Technical & Financial) for the **Setting up of Digital Archive in the Department of Women's Studies**, University of Calicut, Under **PM-USHA scheme** from Original Equipment Manufacturers (OEMs) or authorised distributors/dealers. The quantity and specifications are given in the schedule of items given in table II below. Interested bidders can download the tender documents, free of cost, from the e-GP website *www.etenders.kerala.gov.in.* All bid/tender documents are to be submitted online only and in the designated cover/envelope on the e-GP website. Tender should be submitted as e-tender in two bid system through http:/www.etenders.kerala.gov.in.

Table I

1	**Tender No.** 151649/PURCHASE-ASST-C5/2025/Admn **Dated:** 31.10.2026	
2	Name of item: **Setting up of Digital Archive at the Department of Women's Studies**	
3	Mode of bid system	Two bid system (Technical & Financial)
4	Cost of tender	**₹2508/-** (Two Thousand Five Hundred and Eight Rupees only) incl. of GST@18%
5	Earnest Money Deposit	**₹11,035/-** (Eleven Thousand and Thirty Five Rupees only)
6	Period of firmness of price	**120 days** from the date of opening of the tender
7	Bid submission start date	**02/11/2026, 05:00 PM**
8	Last date for submission of bid	**16/11/2026, 04:00 PM**
9	Date and time of opening of Technical Bid	**19/11/2026, 11:00 AM** (Opening of financial bid will be announced after evaluating the technical bids)
10	Mode of payment	Online payment modes provided in e-procurement system (Government of Kerala)
11	Address for Communication	The Deputy Registrar, Purchase Division, University of Calicut, Calicut University P.O., Malappuram Dist., Kerala-673635. Ph. 0494-2407130, Email: drpur@uoc.ac.in
12	Place of delivery and installation	Department of Women's Studies, University of Calicut, Calicut University P.O., Malappuram, Kerala - 673 635,
13	Period of delivery, installation, testing and commissioning	**60 days** from the date of supply order
14	Email id (for technical enquiry) and contact number	wshod@uoc.ac.in HOD : 0490 - 2407366

Table II

Sl No	Software /Equipment	Specifications	Quantity
1	Apple I Mac with Editing Suite	• Supply of Apple I Mac with Editing Suite with minimum specification apple 10-core CPU with 4 performance cores and 6 efficiency cores. 10-core GPU. Hardware accelerated ray tracing.16-core Neural Engine. 120GB/s memory bandwidth. 512GB SSD. Configurable to 1TB or 2TB.Memory 16GB unified memory. Configurable to 24GB or 32GB unified memory. Display 60.96 cm (24″) 4.5K Retina display. 4480x2520 resolution at 218 pixels per inch with support for 1 billion colours 500 nits' brightness, Wide colour (P3), Input Magic Keyboard with Touch ID. Magic Mouse. Configurable with Magic Keyboard with Touch ID and Numeric Keypad. Magic Trackpad. Electrical and Operating Requirements Line voltage 100–240V AC. Frequency 50Hz to 60Hz, single phase. • **Warranty - 1 year onsite warranty with AppleCare+**	1
2	USB Type External Hard Disk Drive (V2)	• External Desktop Hard Drive (HDD) : Supply of A portable external hard disk drive with 2 TB capacity, USB high speed interface (backward compatible with USB 2.0/3.0), password protection with hardware based encryption, bundled 3 year data recovery plan, fully compatible with Windows and macOS platforms, covered under manufacturer warranty with bundled data recovery support. Preferred make: WD, Seagate, Toshiba or equivalent. • **Warranty - 3 years on site warranty.**	1
3	Memory Card	• microSDXC Memory Card : Supply of 512 GB, read speed up to 130 MB/s, UHS-I, U3, V30, A2, dimensions 15 × 11 × 1 mm, weight ~0.25 g, SD adapter included, operating voltage 2.7–3.6 V, operating temp –25 °C to 85 °C, durability 10,000 cycles. CE, FCC, RoHS certified; Preferred make: Samsung, SanDisk, Lexar, HP or equivalent. • **Warranty - 5 years on site warranty.**	3
4	Scanner	• Overhead Contactless Document Scanner : Supply of Overhead scanner, CCD ×1, LED illumination, optical resolution 285–218 dpi (H), 283–152 dpi (V), output resolution 150–600 dpi (colour), 300–1200 dpi (mono), ~3 sec/page A3, max doc size 432 × 300 mm, thickness up to 30 mm, auto book correction, page turning detection, OCR	1

		software, USB 2.0, dimensions 210 × 156 × 383 mm, weight ~3 kg. CE, FCC, RoHS certified; Preferred make: Fujitsu (Ricoh), CZUR, Canon or equivalent. • **Warranty: 1 year on site warranty.**	
5	Interchangeable Lens Camera With lens	• Supply of Interchangeable-Lens Camera With suitable lens with minimum specification Lens Mount E-Mount. Image Sensor Aspect Ratio 3:2. Number of Pixels (Effective) Approx.33.0 Megapixels. Number Of Pixels (Total) Approx. 34.1 Megapixels. Sensor Type 35 Mm Full Frame. Audio Recording Format LPCM 2 Ch (48 KHZ 16 Bit), LPCM 2 Ch (48 KHZ 24 Bit)1, LPCM 4 Ch (48 KHZ 24 Bit)1, Mpeg-4 AAC-Lc 2 Ch2.Video Data Format MJPEG, Yuv4203. Video Resolution 3840 X 2160 (15p / 12.5p) / 1920 X 1080 (60p / 50p / 30p / 25p) / 1280 X 720 (30p / 25p), lens should be suitable for outdoor shoots, camera tripod, charging adapter, memory card minimum 256gb, carrying bag and other related accessories include. Preferred Make: SONY/ CANON/ NIKON or equivalent. • **Warranty - 2 years on site warranty.**	1
6	Wireless Microphone	• Supply of Wireless Microphone with minimum specification of Mic Sensitivity -37 dB V ± 2dB @1 K Hz, 94dB SPL. Wireless Modulation Mode GFSK 2 Mbps. Wireless Transmission 2.4 GHz Adaptive Frequency Hopping (AFH). Transmission Range Mobile Version: Up to 300m (1,000ft) for LOS / 60m (200ft) for NLOS. Combo Version Charging Case 3.8V, Battery Capacity TX 85 m Ah. Camera Version RX: 145 m Ah. Mobile Version Charging Case 680 m Ah. Combo Version Charging Case 1300 m Ah. Operating Time TX Approx. 9 hours. Camera Version RX Approx. 8.5 hours. Mobile Version Charging Case > 2 times charging for 2 TX at the same time. Combo Version Charging Case > 2.5 times charging for all TX and RX at the same time Charging Time TX Approx. 1 hour. Camera Version RX Approx. 1-hour Mobile Version Charging Case < 1.5 hours. Combo Version Charging Case < 1.5 hours. Preferred Make: Sennheiser/ HOLLYLAND/ RODE or equivalent. • **Warranty - 1 year on site warranty.**	3
		• Supply of Action Camera System with minimum specification ProcessorGP2. Image Sensor1/1.9" CMOS. 27.6 MP active pixels (5599x4927). Lens ApertureF2.5. 35mm Equivalent Focal Length Minimum12mm Max = 39mm.Video Resolutions & Frame Rates 5.3K (8:7) 30/25/24 fps, 5.3K (16:9) 60/50/30/25/24 fps, 4K (8:7)	

7	Action Camera	60/50/30/25 fps. Video Stabilization Hyper Smooth 6.0. Aspect Ratio 16:9 9:16 4:3 8:7. HDR Video 5.3K (16:9) 30/25/24 fps. 4K (8:7) 30/25/24 fps 4K (16:9) 0/50/30/25/24 fps. Digital Lenses HyperView. Super View Wide. Linear + Horizon Lock / Levelling 360 Horizon Lock & Horizon Levelling. Colour Video Bit Depth 8-bit10-bit (4K and higher) Maximum Video Bit Rate120Mbps.Zoom (Video) Up to 2x. Include all necessary accessories adapter, minimum 128gb memory card, etc... Preferred Make: Go pro/ SONY/ SAMSUNG or equivalent. • **Warranty - 1 year on site warranty.**	1

Specific Terms & Conditions :

1. Bidder should have registered office in Kerala (documents should be submitted along with the bid) and should be registered with appropriate authorities for all applicable statutory duties/taxes.
2. Comprehensive on-site warranty for all items should be ensured by the bidder (Documents should be submitted along with the bid).
3. All items should be supplied and integrated by a single bidder.
4. The Bidder/ OEM should provide an Escalation Matrix detailing telephone numbers for service support at each relevant level (documents should be submitted along with the bid).
5. Problem resolution should be done within 48 hours of the registration of the complaint.
6. The ISO 9001 certificate of the bidder should be uploaded along with the bid.
7. The bidder should submit a compliance sheet along with the model number of the quoted product and Data Sheet. The quoted model must meet all specified parameters and any deviation may result in the rejection of the bid.
8. OEM should have Service Centres in Kerala (documents should be submitted along with the bid).
9. The installation should be completed within 1 weeks of receiving the Supply/ Work order.
10. The bidder should have own Service Network and technical team for immediate support.
11. The bidder/ OEM should have direct engineer within 100km from the location for installation and maintenance (Documents should be submitted along with the bid).
12. The Bidder should not be currently blacklisted by any Government/Government agency. Necessary declaration of the bidder should be attached along with the bid.
13. The details such as unit price, GST, delivery, installation charges total cost etc. should be clearly mentioned in the bid.
14. The bidder should affix an official warranty sticker on all supplied products, and each sticker must clearly display the Invoice Number, Invoice Date, Warranty Start Date, Warranty End Date, Bidder Name and Customer Care Details.
15. Bidders must certify that all proposed hardware models are current, active production units with ongoing manufacturer support and not declared End-of-Life (EOL).

Technical Bid shall contain the following documents:

1. Proof of registration of the bidder under relevant government rules.
2. Address proof of the bidder along with phone number and e-mail id.
3. GST registration number along with proof of registration.
4. Preliminary agreement in format III given below. (The hard copy of the preliminary agreement shall be submitted).
5. Copy of PAN card.

6. All the technical specifications of the equipment quoted by the bidder, including make and model and technical literature of the item (in the letterhead, sealed and signed by the bidder).
7. Proof of three years experience in the supply of similar items to State or Central Government Organisations and performance certificate from reputed customers.
8. The audited balance sheet of the institution towards proof of turnover. The statement shall be authenticated by Chartered Accountant/Auditor (The bidder's average annual turnover should be more than (INR) 44 lakhs during the last three years)
9. OEM certification or authorisation letter from the manufacturer.
10. Details regarding Vendor & Service centre Information with name, address, website and contact details.

Financial Bid shall contain the following:

1. The bidder shall complete the price bid in the BoQ provided in the e-tender.
2. The tax amount and other charges, if any, shall be furnished in the financial bid.

(I) Terms and conditions

1. The bidder's average annual turnover should be more than (INR) 44 lakhs during the last three years. The statement in proof of the same, certified by the CA/Auditor, shall be attached.
2. Manufacturing firm should have preferably ISO 9001 quality certificate.
3. The manufacturer should mention the number of equipment sold in India with customer details in the last five years and also total number of equipment in India.
4. The warranty if applicable shall be mentioned in the tender document.
5. The tenderer should produce documentary evidence in proof of the following: (a) List of Government supplies made by the firm (b) Copy of purchase orders from State or Central Government Organisations. (c) Performance certificate from reputed customers.
6. Rates quoted should be inclusive of all taxes/charges inclusive of loading, unloading, transportation and erection and installation charges.
7. Catalogues/ operation manuals/ spare parts manuals along with all technical details of the equipment should be produced by the successful bidder, at the time of supply of equipment.
8. Installation and trial run should be carried out at the suppliers cost and risk.
9. Supervisors/Operators as decided by the University should be trained free of cost by the firm after the completion of installation.
10. All the technical specification should be clearly mentioned by the bidder.
11. Only manufacturing firms (OEMs) or their authorised dealers are eligible to participate in the tender.
12. In case the vendor violates the tender conditions or does not attend to the complaints during the warranty period, the vendor will be penalised by forfeiting the performance security.
13. In case if the supplier is not the manufacturer, then the supplier must furnish an authorisation letter from the manufacturer claiming that, they are the authorised suppliers and service provider of the manufacturer.
14. The supplier must have authorised service centres / service persons in Kerala.
15. The bidder should provide Vendor & Service Centre Information with name, address, website and contact details.
16. The Bidder should provide the Technical Literature of the item whose make and model have been quoted by the bidder. No similar type of item(s)/equipment(s) or same series item(s)/equipment(s) technical literature will be considered. In this case the bid may be technically rejected.

17. A Performance Security equivalent to 5% of the total value of the contract rounded to the nearest rupee shall be submitted by the successful bidder. The EMD and Performance Security are returnable.
18. All Tenders/bids shall be accepted only through online mode and no manual submission of the same shall be entertained.
19. The tenders/bids will be opened online at the office of the Deputy Registrar, Purchase Division, University of Calicut, Thenhipalam, Malappuram District, Kerala, PIN 673 635, on the prescribed date and time.
20. Tenders/bids must be quoted in English language only.
21. The bidder shall have valid GST registration and shall furnish GST number. The GST number shall be furnished in the technical bid.
22. All corrigenda shall be published on www.etenders.kerala.gov.in and the University website www.uoc.ac.in and shall not be available elsewhere.
23. The bidder shall furnish agreement in plain paper along with the tender. The agreement shall be furnished in format III given below. The hard copy of the preliminary agreement shall be submitted along with the sample.
24. All rules and regulations of the tender shall be in accordance with the Stores Purchase Manual of the Government of Kerala.
25. **The approval and payment of the bill will be done by the Government after proper verification**

(II) General Conditions:

1. No tender received after the specified date and time will be accepted on any account. The rates will be considered firm for acceptance till the date mentioned. Tenders with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

2. **All the MSMEs with Udyog Aadhar Registration or any other body specified by the Ministry of Micro, Small and Medium Enterprises working within the state of Kerala will be exempted from the payment of Tender Fee and EMD.**

3. The tenders will be opened on the appointed day and time in the office of the undersigned.

4. If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money if, any, deposited by him will be forfeited to University or such action taken against him as University think fit.

5. Tenderers shall invariably specify in their tenders the delivery conditions including the time required for the supply of articles tendered for.

6. (a) The tenderer shall clearly specify whether the articles offered bear Indian Standards Institution Certification Mark or not. In such cases, they shall produce copies of Certification mark along with their tender in support of it.

(b) Tenderers shall clearly specify whether the goods are offered from indigenous sources, from imported stocks in India or from foreign sources to be imported under a license. The University reserves the right to reject offers for import of goods if the Import Trade Control Policy in force at the time of award of the contract prohibits or restricts such imports.

7. The final acceptance of the tenders rests entirely with the University who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tenders as may be allotted to them.

8. In the case of materials of technical nature the successful tenderer should be prepared to guarantee satisfactory performance for a definite period under a definite penalty.

9. Communication of acceptance of the tender normally constitutes a concluded contract. Nevertheless, the successful tenderer shall also execute an agreement for the due fulfillment of the contract within the period to be specified in the letter of acceptance. The contractor shall have to pay all stamp duty,

lawyer's charges and other expenses incidental to the execution of the agreement. Failure to execute the agreement within the period specified will entail the penalties set out in para 10 below.

10. (a) The successful tenderer shall, before signing the agreement and within the period specified in the letter of acceptance of his tender deposit a sum equivalent to 5 per cent of the value of the contract as security for the satisfactory fulfillment of the contract. The amount of security may be provided in Fixed Deposit Receipts endorsed in favour of the Finance officer. Letters of guarantee in the prescribed form for the amount of security from an approved Bank will also be considered enough at the discretion of University. If the successful tenderer fails to deposit the security and execute the agreement as stated above, the earnest money deposited by him will be forfeited to University and contract arranged elsewhere at the defaulter's risk and any loss incurred by University on account of the purchase will be recovered from the defaulter who will, however, not be entitled to any gain accruing thereby. If the defaulting firm is a registered firm their registration is liable to be cancelled.

(b) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may at the discretion of the Purchasing Officer, be purchased by means of another tender/ quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the University shall thereby together with such sums as may be fixed by the University towards damages be recovered from the defaulting tenderer.

(c) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.

(d) If the contractor fails to deliver all or any of the stores or perform the service within the time/period(s) specified in the contract, the purchaser shall without prejudice to its other remedies under the contract, deduct from the contract price as liquidated, damages, a sum equivalent to 0.5% or 1% of the delivered price of the delayed stores or unperformed services for each week of delay until actual delivery or performance, upto a maximum deduction of 10% of the contract prices of the delayed stores or services. Once the maximum is reached, the purchaser may consider termination of the contract at the risk and cost of the contractor.

11. The security deposit shall, subject to the conditions specified herein, be returned to the contractor within three months after the expiration of the contract, but in the event of any dispute arising between the Department concerned and the contractor, the Department shall be entitled to deduct out of the deposits or the balance thereof, until such dispute is determined the amount of such damages, costs, charges and expenses as may be claimed. The same may also be deducted from any other sum which may be due at any time from University to the contractor. In all cases where there are guarantee for the goods supplied the security deposit will be released only after the expiry of the guarantee period.

12. The tenderers shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.

13. Ordinarily payments will be made only after the supplies are actually verified and taken to stock but in exceptional cases, payments against satisfactory shipping documents including certificates of Insurance will be made up to 90 percent of the value of the materials at the discretion of University. Bank charges incurred in connection with payment against documents through bank will be to the account of the contractor. The firms will produce stamped pre-receipted invoices in all cases where payments (advance/final) for release of railway receipts/shipping documents are made through banks. In exceptional cases where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the Bank (i.e., counterfoils of pay-in-slips issued by the Bank) alone may be accepted as a valid proof for the payment made.

14. The contractor shall not assign or make over the contract on the benefits or burdens thereof to any other person or body corporate. The contractor shall not underlet or sublet to any person or persons or body corporate the execution of the contract or any part thereof without the consent in writing of the purchasing officer who shall have absolute power to refuse such consent or to rescind such consent (if given) at any time if he is not satisfied with the manner in which the contract is being executed and no allowance or compensation shall be made to the contractor or the sub-contractor upon such rescission. Provided always that if such consent be given at any time, the contractor shall not be relieved from any obligation, duty or responsibility under this contract.

15. In case the contractor becomes insolvent or goes into liquidation, or makes or proposes to make any assignment for the benefit of his creditors or proposes any composition with his creditors for the settlement of his debts, carries on his business or the contract under inspection on behalf of or his creditors, or in case any receiving order or orders, for the administration of his estate are made against him or in case the contractor shall commit any act of insolvency or case in which under any clause or

clauses of this contract the contractor shall have rendered himself liable to damages amounting to the whole of his security deposits, the contract shall, thereupon, after notice given by the Purchasing Officer to the contractor, be determined and the University may complete the contract in such time and manner and by such persons as the University shall think fit. But such determination of the contract shall be without any prejudice to any right or remedy of the University against the contractor or his sureties in respect of any breach of contract therefore committed by the contractor. All expenses and damages caused to University by any breach of contract by the contractor shall be paid by the contractor to University, and may be recovered from him under the provisions of the Revenue Recovery Act in force in the State.

16. (a) In case the contractor fails to supply and deliver any of the said articles and things within the time provided for delivery of the same, or in case the contractor commits any breach of any of the covenants, stipulations and agreements herein contained, and on his part to be observed and performed, then and in any such case, it shall be lawful for University (if they shall think fit to do so) to arrange for the purchase of the said articles and things from elsewhere or on behalf of the University by an order in writing under the hand of the Purchasing Officer put an end to this contract and in case the University shall have incurred, sustained or been put to any costs, damages or expenses by reason of such purchase or by reason of this contract having been so put an end to or in case any difference in price, compensation, loss, costs, damages, expenses or other money shall then or any time during the continuance of this contract be payable by the contractor to the University under and by virtue of this contract, it shall be lawful for the University from and out of any moneys for the time being payable or owing to the contractor from the University under or by virtue of this contract or otherwise to pay and reimburse to the University all such costs, damages and expenses they may have sustained, incurred or been put to by reason of the purchase made elsewhere or by reason of this contract having been so put an end to as aforesaid and also all such difference in price, compensation, loss, costs, damages, expenses and other moneys as shall for the time being be payable by the contractor aforesaid.

(b) In case any difference or dispute arises in connection with the contract, all legal proceeding relating to the matter shall be instituted in the Court within whose jurisdiction the Purchasing Officer voluntarily resides.

17. Any sum of money due and payable to the contractor (including security deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or University or any other person authorised by University and set off against any claim of the Purchasing Officer or University for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or University or any other person authorised by University. Any sum of money due and payable to the successful tenderer or contractor from University shall be adjusted against any sum of money due to University from him under any other contracts.

18. Every notice hereby required or authorised to be given may be either given to the contractor personally or left at his residence or last known place of abode or business, or may be handed over to his agent personally, or may be addressed to the contractor by post/e-mail at his usual or last known place of abode or business and if so addressed and posted/e-mailed, shall be deemed to have been served on the contractor on the date on which, in the ordinary course of post, a letter so addressed and posted would reach his place of abode or business.

19. The tenderer shall undertake to supply materials according to the standard sample and/or specifications.

20. (a) No representation for enhancement of rates once accepted will be considered. However, in exceptional cases if University is convinced of any compelling need for enhancement of rate, it may do so.

(b) In the case of imported goods, when the price accepted is the ex-site price quoted by the tenderer, the benefit of any reduction in the C.I.F . price should accrue to the University.

21. Any attempt on the part of the tenderers or their agents to influence the University in their favour by personal canvassing with the Officers concerned will disqualify the tenderers.

22. Tenderers should be prepared to accept orders subject to the penalty clause for forfeiture of security in the event of default in supplies or failure to supply within the stipulated period.

23. Samples should be forwarded if called for and unapproved samples go back by the tenderers at their own cost. Samples sent by V.P. Post or 'freight to pay' will not be accepted. The approved samples may or may not be returned at the discretion of the undersigned. Sample sent by post, railway or plane should be so dispatched as to reach the Purchasing Officer not later than the date on which the tenders are due. In the case of samples sent by railway the receipt should be sent separately ant not along with the tender since the tender will be opened only on the appointed day and demurrage will have to be paid if the railway parcels are not cleared in time.

Government will not be responsible if any sample if found missing at any time due to the non-observance of the provisions of this clause. Tenderers whose samples are received late will not be considered. Samples should be forwarded under separate cover duly listed and the corresponding number of the item in the tender schedule should also be noted in the list of samples. Tenders for the supply of materials are liable to be rejected unless samples, if called for, of the materials tendered for are forwarded.

24. (a) The prices quoted should be inclusive of all taxes, duties cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.

(b) In case payment of customs/excise duty is to be made by the Purchasing Officer, the Purchasing Officer will pay the duty on the "unloaded invoice price" only in the first instance, any difference being paid when the tenderer produces, the final assessment orders later.

25. Special conditions, if any, of the tenderers attached with the tenders will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.

26. In its evaluation of the bids, University shall give due weightage, as determined by the University in its sole discretion to the technical competency, delivery schedule, previous performance record and any other matter that University consider relevant.

27. Right to Accept or Reject Bid and Costs:

University of Calicut reserves the right, in its sole discretion, to accept or reject any Bid, wholly or in part, or to annul and cancel the bidding process and reject all Bids at any time, without assigning any reason for the same. University of Calicut will not assume any liability for rejection of any Bid or cancellation of the bidding process.

All costs associated with the preparation and submission of Bids, answering, clarification and further information requests and carrying out all other activities related to the Bid process will be at the account of Bidders, and no claim for the same will be entertained by University of Calicut under any circumstances.

28. Signing of Work Order:

Acceptance of the Bid by University of Calicut will be by way of a Letter of Intent ("LoI") or issuance of a work order legally binding on the successful Bidder issued by registered mail, hand, facsimile or courier to the successful Bidder. The LoI or the work order should be acted upon by the successful Bidder immediately on receipt. If issued by facsimile, the original LoI or the Work Order will be forwarded to the successful Bidder as soon as reasonably possible.

29. Agreement/Contract

If the Bid is accepted by University of Calicut by way of LoI, the successful Bidder shall be required to start the execution of the work order on the basis of agreement executing with University of Calicut within 14 (fourteen) days from the date of issue of the LoI by University of Calicut.

(a) Communication of acceptance of the tender normally constitutes a concluded contract. Nevertheless, the successful tenderer shall also execute an agreement for the due fulfillment of the contract within the period to be specified in the letter of acceptance. The contractor shall have to pay all stamp duty, lawyer's charges and other expenses incidental to the execution of the agreement. Failure to execute the agreement within the period specified will entail the penalties set out in the para below.

(b) The successful tenderer shall, before signing the agreement and within the period specified in the letter of acceptance of his tender deposit a sum equivalent to 5% of the value of the contract up to the period of completion of warranty as security for the satisfactory fulfillment of the contract. The amount of security may be deposited in Fixed Deposit Receipts in favour of the Finance Officer, University of Calicut. Letters of guarantee in the prescribed form for the amount of security from an approved Bank will also be considered enough at the discretion of University. If the successful tenderer fails to deposit the security and execute the agreement as stated above, the earnest money deposited by him will be forfeited to University and contract arranged elsewhere at the defaulter's risk and any loss incurred by University on account of the purchase will be recovered from the defaulter who will, however, not be entitled to any gain accruing thereby. If the defaulting firm is a registered firm their registration is liable to be cancelled.

(c) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may at the discretion of the Purchasing Officer be purchased by means of another tender/ quotation or by negotiation or from the next higher tenderer who had offered to supply already; and the loss, if any, caused to the University shall there by together

with such sums as may be fixed by the University towards damages be recovered from the defaulting tenderer.

(d) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.

(e) If the contractor fails to deliver all or any of the stores or perform the service within the time/period(s) specified in the contract, the purchaser shall without prejudice to its other remedies under the contract, deduct from the contract price as liquidated damages, a sum equivalent to 0.5% or 1% of the delivered price of the delayed stores or unperformed services for each week of delay until actual delivery or performance, upto a maximum deduction of 5% of the contract prices of the delayed stores or services. Once the maximum is reached, the purchaser may consider termination of the contract at the risk and cost of the contractor.

(f) The security deposit shall, subject to the conditions specified herein, be returned to the contractor within three months after the expiration of the contract, but in the event of any dispute arising between the Department concerned and the contractor, the Department shall be entitled to deduct out of the deposits or the balance thereof, until such dispute is determined the amount of such damages, costs, charges and expenses as may be claimed. The same may also be deducted from any other sum which may be due at any time from University to the contractor. In all cases where there are guarantee for the goods supplied the security deposit will be released only after the expiry of the guarantee period.

30. Governing Laws:This NIT and all the Addenda shall be constituted in accordance with laws of India and the parties hereby submit to the jurisdiction of the courts at Calicut, Kerala, India only.

(III) FORMAT FOR AGREEMENT

Articles of agreement executed on this the ..... day of .... between the Registrar, University of Calicut (hereinafter referred to as "the University") of the one part and Shri..... ..... (name and address of the tenderer) (hereinafter referred to as "the bounden") of the other part.

WHEREAS in response to the Notification No..... dated ..... the bounden has submitted to the University a tender for the ..... specification therein subject to the terms and conditions contained in the said tender;

WHEREAS the bounden has also deposited with the University a sum of `..... as earnest money for execution of an agreement undertaking the due fulfillment of the contract in case his tender is accepted by the Government. NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:

1. In case the tender submitted by the bounden is accepted by the University and the contract for ..... is awarded to the bounden, the bounden shall within ..... days of acceptance of his tender execute an agreement with the Government incorporating all the terms and conditions under which the University accepts his tender.

2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract, the University shall have power and authority to recover from the bounden any loss or damage caused to the University by such breach as may be determined by the University by appropriating the earnest money deposited by the bounden and if the earnest money is found to be inadequate the deficit amount may be recovered from the bounden and his properties movable and immovable in the manner hereinafter contained.

3. All sums found due to the University under or by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner as the University may deem fit.

In witness whereof Shri..... (H.E. name and designation) for and on behalf of the University of Calicut and Shri. ..... Bounden have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri. ..... (date) .....

In the presence of witnesses:

1. .....

2. .....

Signed by Shri. ..... (date) .....

In the presence of witnesses:

1. .....

2. .....

(IV) Tender documents and tender schedule may be downloaded from the Website www.etenders.kerala.gov.in.

All bid/tender documents are to be submitted online only and in the designated cover(s)/envelope(s) on the website. Tenders/Bids shall be accepted only through online mode on the website and no manual submission of the same shall be entertained. Late tenders will not be accepted.

Further details can be had from the Deputy Registrar,Purchase Division,University of Calicut,Malappuram during working hours. (0494– 2407130, 2407160)

Online Payment mode: The Bidder shall pay, a tender document fees and Earnest Money Deposit or Bid Security.

Online Payment mode: The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system

State Bank of India Multi Option Payment System (SBI MOPS Gateway): Bidders are required to avail Internet Banking Facility in any of below banks for making tender remittances in eProcurement System.

A) Internet Banking Options (Retail)			
1	Allahabad Bank	32	Kotak Mahindra Bank
2	Axis Bank	33	Lakshmi Vilas Bank
3	Andhra Bank	34	Mehsana Urban Co-op Bank
4	Bandan Bank	35	NKGSB Co-operative Bank
5	Bank of Bahrain and Kuwait	36	Oriental Bank of Commerce
6	Bank of Baroda	37	Punjab and Maharashtra Cooperative Bank
7	Bank of India	38	Punjab National Bank
8	Bank of Maharashtra	39	Punjab and Sind Bank
9	Bassein Catholic Co-operative Bank	40	RBL Bank
10	BNP Paribas	41	Saraswat Cooperative Bank
11	Canara Bank	42	ShamraoVithal Cooperative Bank
12	Catholic Syrian Bank	43	South Indian Bank
13	Central Bank of India	44	Standard Chartered Bank
14	City Union Bank	45	State Bank of India
15	Corporation Bank	46	Syndicate Bank
16	Cosmos Bank	47	Tamilnad Mercantile Bank
17	DCB Bank	48	Tamilnadu Cooperative Bank
18	Dena Bank	49	The Kalyan Janata Sahakari Bank
19	Deutsche Bank	50	TJSB Bank (Erstwhile Thane Janata Sahakari Bank)
20	Dhanalaxmi Bank	51	UCO Bank
21	Federal Bank	52	Union Bank of India
22	HDFC Bank	53	United Bank of India

23	ICICI Bank	54	Vijaya Bank
24	IDBI Bank	55	YES Bank
25	Indian Bank		
26	Indian Overseas Bank		
27	IndusInd Bank		
28	Jammu & Kashmir Bank		
29	Janata Sahakari Bank		
30	Karnataka Bank		
31	Karur Vysya Bank		
B) Internet Banking Options (Corporate)			
1	Bank of Baroda	21	Laxmi Vilas Bank
2	Bank of India	22	Oriental Bank of Commerce
3	Bank of Maharashtra	23	Punjab & Maharashtra Coop Bank
4	BNP Paribas	24	Punjab & Sind Bank
5	Canara Bank	25	Punjab National Bank
6	Catholic Syrian Bank	26	RBL Bank
7	City Union Bank	27	ShamraoVitthal Co-operative Bank
8	Corporation Bank	28	South Indian Bank
9	Cosmos Bank	29	State Bank of India
10	Deutsche Bank	30	Syndicate Bank
11	Development Credit Bank	31	UCO Bank
12	Dhanalaxmi Bank	32	Union Bank of India
13	Federal Bank	33	UPPCL
14	HDFC Bank	34	Vijaya Bank
15	ICICI Bank	35	Axis Bank
16	Indian Overseas Bank		
17	JantaSahakari Bank		
18	Jammu & Kashmir Bank		
19	Karur Vysya Bank		
20	Kotak Bank		

During the online bid submission process, bidder shall select *SBI MOPS* option and Submit the page, to view the *Terms and Conditions* page. On further submitting the same, the e-Procurement system will re-direct the bidder to MOPS Gateway, where two options namely *SBI* and *Other Banks** will be shown. Here, Bidder may proceed as per below:

1. *SBI Account Holders* shall click *SBI* option to with its Net Banking Facility., where bidder can enter their internet banking credentials and transfer the Tender Fee and EMD amount.
2. *Other Bank Account Holders* may click *Other Banks* option to view the bank selection page. Here, bidders can select from any of the 54 Banks to proceed with its Net Banking Facility, for remitting tender payments.

**Transaction Charges for Other Banks vide SBI Letter No. LHO/TVM/AC/2016-17/47 – 1% of transaction value subject to a minimum of Rs. 50/- and maximum of Rs. 150/-*

Any transaction charges levied while using any of the above modes of online payment has to be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

For details log on to www.etenders.kerala.gov.in

Jengish M.G
Deputy Registrar
Purchase Division
(For Registrar)